

# MSU SHC Policy Wiki

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***Mission: Our cooperative principles promote quality housing and services. As individuals, we are empowered through democratic participation to create a community equally accessible to all. As an organization, we are committed to expand the Cooperative movement.***

## Articles of Incorporation

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This document represents our relationship and defines our “identity” as a non-profit with the State of Michigan. Changing these documents would represent a major shift in the nature and mission of the SHC, and would require approval from the State.

## Bylaws

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This document is our highest-level policy document, which lays down the fundamentals of our cooperative and how it functions. By-Laws do things like lay out what powers board and executive officers have, and define the way that our all-member meetings, elections, and referenda work. These also don’t change very often, and are designed to be relatively constant and somewhat abstract.

## Board Policy Manual

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These documents distinguish the role of board governance from the management & day-to-day operations done by house officers & staff. Based on a Policy Governance model, these policies lay out our common goals & values, intended outcomes/results, how to monitor progress, and acceptable means to achieving them.

## Code of Operations

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These is where the bulk of our operational policies are, and these are the ones that we typically change or add to in committees. If you are creating a new practice or procedure, chances are it belongs in one of the sections of the Code of Operations. The policy directory is divided into sections, enumerated by roman numerals.

## House Constitutions

## Employee Handbook

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